

WEST CHESTER AREA SCHOOL BOARD—Meeting of March 25, 2019

The West Chester Area School Board met at 7:01 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Mr. McCune, Board President, called the meeting to order and Aine Harner and Anestis Kalderemtzis of Penn Wood Elementary School led the public in the Pledge of Allegiance.

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**Roll Call**

**Members Present:** Mr. Bevilacqua, Ms. Chester, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mr. Tabakin, Mrs. Tiernan. Student Representatives: Amber Hawkins, East High School; Camille Parkinson, Henderson High School; Grace Ibach, Rustin High School.

**Members Absent:**

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**Approval of February 25, 2019 Board Minutes**

**BOARD ACTION:** It was moved by Ms. Chester and seconded by Mr. Bevilacqua to approve the minutes of the February 25, 2019 School Board Meeting.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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*Mr. McCune announced that the Board met in Executive Session on Monday, March 4, 2019 regarding a personnel matter; on Monday, March 11, 2019 regarding legal matters; and this evening, Monday, March 25, 2019 regarding a personnel and legal matter.*

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**Approval to amend the March 25, 2019 Meeting Agenda as follows:**

***XI. Other Business***

- 4. Approval of Resolution to Authorize the District Solicitor to terminate the Agreement between West Chester Area School District and E.R. Stuebner Construction, Inc. for Renovations and Additions at the East Goshen Elementary School***

**BOARD ACTION:** It was moved by Mr. Bevilacqua and seconded by Mr. Gallen to approve the amendment of the March 25, 2019 meeting agenda as presented.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

**Approval of March 25, 2019 Meeting Agenda as amended**

**BOARD ACTION:** It was moved by Dr. Herrmann and seconded by Mr. Gallen to approve the March 25, 2019 meeting agenda as amended

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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**Public Comments on Agenda Items**

There were no public comments on agenda items.

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**Approval of Personnel Recommendations—Dr. Ulmer**

<b>I.</b>	<b>Removal from Payroll</b>	
a.	Resignations	
1.	Kayla McVey, 1.0 Instructional Assistant at East Bradford ES, effective 3/20/19.	
2.	Michael Stitley, 1.0 Security Services Supervisor, District, effective 3/15/19.	
b.	Retirements	
1.	Rita Baldino, 1.0 Social Studies Teacher at Rustin HS, effective the end of the 2018-2019 school year, 20 years of service.	
2.	Denise Daniels, .4 Science Teacher/.6 Computer Science Teacher at Stetson MS, effective at the end of the 2018-2019 school year, 15 years of service.	
3.	Jill Dunscomb, 1.0 Science Teacher at Rustin HS, effective the end of the 2018-2019 school year, 15 years of service.	
4.	Patricia Green, 1.0 Mathematics Teacher at Stetson MS, effective 6/30/19, 48 years of service.	
5.	Tracy Heim, 1.0 Social Studies Teacher at East HS, effective at the end of the 2018-2019 school year, 35 years of service.	
6.	Shirley LeClerc, 1.0 Librarian at Rustin HS, effective the end of the 2018-2019 school year, 16 years of service.	
7.	Jackie Longnecker, 1.0 Intervention Specialist at East HS, effective at the end of the 2018-2019 school year, 30 years of service.	
8.	Barbara Marks, 1.0 Family Consumer Science Teacher at Stetson MS, effective 6/30/19, 24 years of service.	
9.	Lynn Moose, 1.0 Instructional Assistant at Henderson HS, effective 4/12/19, 18 years of service.	
10.	Helen Pellak, 1.0 Secretary to Principal at Fern Hill ES, effective 6/30/19, 22 years of service.	
11.	Claire Pettigrew, 1.0 Music Teacher at .5 Fern Hill ES/.5 Mary C Howse ES, effective the end of the 2018-2019 school year, 35 years of service.	
c.	Termination	
1.	Corey Boyer, 1.0 2 <sup>nd</sup> shift Custodian at East HS, effective 3/7/19.	
2.	Jalen Cain, 1.0 2 <sup>nd</sup> Shift Custodian at East HS, effective 3/7/19.	

<b>II.</b>	<b>Additions to Payroll</b>	
a.	Professional Staff: Contract	
1.	Hillary Soring	
	Placement	1.0 Special Education Teacher at Stetson MS, Professional Employee (Tenured), effective 8/19/19, Level 2, Step 5, \$52,800 + \$400 Sp. Ed. Stipend.
	Education	Bachelor of Science from West Chester University 2010-2013
	Experience	Special Education Teacher at Chichester School District 7/2014-present.
	Certification	Instructional I, Grades PK-4, Special Education PK-8

b.	Professional Staff: Long Term Substitute - None	
c.	Administrative Staff: Contract - None	
d.	Support Staff: Non Bargaining - None	
e.	Support Staff: Contract	
1.	Allen Maddox	
	Placement	1.0 Instructional Assistant at East Bradford ES, 7 hrs./day, 5 days/week, 194 days/year, effective date 3/20/19, Group 1, Step 3, \$13.04.
2.	Allyson McCullough	
	Placement	1.0 Instructional Assistant at Fern Hill ES, 7 hrs./day, 5 days/week, 194 days/year, effective date 3/12/18, Group 1, Step 2, \$12.74.
3.	Laurie McGuriman	
	Placement	1.0 Instructional Assistant at Stetson MS, 7 hrs./day, 5 days/week, 194 days/year, effective 3/20/19, Group 1, Step 3, \$13.04.
4.	Elizabeth Persons	
	Placement	1.0 Instructional Assistant at Westtown Thornbury ES, 7 hrs./day, 5 days/week, 194 days/year, effective 3/13/19, Group 1, Step 2, \$12.74.
5.	Tracey Pusey	
	Placement	1.0 Instructional Assistant at Rustin HS, 7 hrs./day, 5 days/week, 194 days/year, effective 3/18/19, Group 1, Step 3, \$13.04.
6.	Stacey Spiegel	
	Placement	1.0 Instructional Assistant at Fern Hill ES, 7 hrs./day, 5 days/week, 194 days/year, effective 3/12/19, Group 1, Step 3, \$13.04.
7.	Michael Stape	
	Placement	1.0 Instructional Assistant at Rustin HS, 7 hrs./day, 5 days/week, 194 days/year, effective 3/21/19, Group 1, Step 3, \$13.04.
8.	Jennifer Stott	
	Placement	1.0 Instructional Assistant at Westtown Thornbury ES, 7 hrs./day, 5 days/week, 194 days/year, effective 3/12/19, Group 1, Step 2, \$12.74.
f.	Support Staff: Substitute	
1.	Nakia Anderson	Substitute Custodian, \$15/hr.
2.	Jimmie Richards	Substitute Custodian, \$15/hr.

III.	Personnel Events				
a.	Status Change – None				
b.	Transfer - Voluntary				
	<b><u>Name</u></b>	<b><u>Type</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Effective Date</u></b>
1.	Sarah Jacien	Professional	1.0 Grade 5 Teacher at MCH	1.0 Temporary Building Substitute at Fugett MS	3/18/19

IV.	Personnel Leave			
a.	Sabbatical Leave			
	<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>	<b><u>Ending Date</u></b>
1.	Amanda Wheeler	1.0 Kindergarten Teacher at Hillsdale ES	August 19, 2019	June 9, 2020
b.	Unpaid Leave			
	<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>	<b><u>Ending Date</u></b>
1.	David Kalis	1.0 Instructional Assistant at Rustin HS	3/24/19	4/23/19

V.	Additional Information	
1.	Kelsey Morrow's start date was 3/6/19.	

VI.	Supplemental Contracts							
	<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Location</u></b>	<b><u>Season</u></b>	<b><u>Step</u></b>	<b><u>% of Contract</u></b>	<b><u>Total Contract</u></b>	<b><u>Position Title</u></b>
	<b><i>All seasons '18-'19 Additions:</i></b>							
	Ascareggi	James	SMS	Spring	1	100%	\$2,772	Head Softball Coach
	Boyd	James	EHS	Spring	5	100%	\$4,572	Asst. Girls Lacrosse Coach
	Busz	Gerald	SMS	Spring	1	100%	\$2,156	Asst. Softball Coach
	Nallathambi	Jayanthi	FHE	Annual	N/A	100%	\$34.59/hr.	Bus Duty
	Pettigrew	Claire	FHE	Annual	N/A	100%	\$34.59/hr.	Bus Duty
	Smith	Thomas	FMS	Spring	2	100%	\$2,520	Asst. Track Coach
	Wethey	Brian	RHS	Spring	1	50%	\$1,848	Asst. Boys Track Coach
	Wright	Taylor	RHS	Spring	1	100%	\$3,696	Asst. Softball Coach
	<b><i>Removals:</i></b>							
	Minker	Keith	RHS	Spring	4	50%	\$2,208	Asst. Baseball Coach
	<b><i>Adjustments:</i></b>							
	Cochran	Keith	RHS	Spring	4	50%	\$2,208	Asst. Boys Track Coach
	Jacien	Sarah	MCH	Annual	2	80%	\$2,268	Science Advocate
	Jacien	Sarah	MCH	Annual	1	80%	\$739.20	Safety Patrol Coordinator
	Loescher-Velazquez	David	SMS	Spring	4	100%	\$1,104	6th Grade Track Coach
	Marabella	Brandon	HHS	Spring	4	100%	\$1,104	Spring Intramurals
	Monaghan	John	EHS	Spring	5	100%	\$1,143	Spring Intramurals
	Ronayne	Jennifer	RHS	Spring	4	100%	\$4,416	Asst. Girls Track Coach
	Wittman	Greg	RHS	Spring	4	100%	\$4,416	Asst. Baseball Coach

**BOARD ACTION:** It was moved by Dr. Shaw and seconded by Mr. Bevilacqua to approve the Personnel Recommendations as presented.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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**Approval of Consent Agenda**

**BOARD ACTION:** It was moved by Ms. Chester and seconded by Mr. Spackman to approve the following Consent Agenda Items:

Education

1. Approval of the following Study/Excursion trip(s):
  - East HS Indoor Track – State College, PA – Sat-Sun 2/23-2/24/19
  - Henderson HS Indoor Track – State College, PA – Sat-Sun 2/23-2/24/19
  - East HS Wrestling – Souderton, PA – Fri-Sat 3/1-3/2/19
  - East HS Wrestling – Hershey, PA – Wed-Sat 3/6-3/9/19
  - Rustin HS Wrestling – Hershey, PA – Wed-Sat 3/6-3/9/19
  - Henderson HS Wrestling – Hershey, PA – Thurs-Sun 3/7-3/9/19
  - Henderson HS Swimming – Lewisburg, PA – Thurs-Sat 3/14-3/16/19
  - Henderson HS DECA – Orlando, FL – Fri-Wed 4/26-5/1/19
  - Henderson HS AP-Spanish – Spain – Tues-Mon 6/16-6/22/20
  - Henderson HS Italian/Latin – Italy – Wed-Fri 6/17-6/26/20
2. Approval to Establish the following Activity Account(s):
  - Peirce MS Enrichment in STEAM
  - Henderson HS Kids “4” Kids
3. Approval of Revised Board Policy 918 – Title I Parent and Family Engagement, Second Reading
4. Approval of Revised Administrative Guideline 918AG1 – Title I Parent and Family Engagement Guidelines, Second Reading
5. Approval of New Administrative Guideline 918AG2 – Title I Parent and Family Engagement School-Parent and Family Compacts, Second Reading
6. Approval of Revisions and Name Change to Board Policy 103 – Nondiscrimination/Discriminatory Harassment-School and Classroom Practices (*formerly known as Nondiscrimination in School and Classroom Practices*), Second Reading
7. Approval of Revisions and Name Change to Administrative Guideline 103AG1 – Report Form for Complaints of Nondiscrimination/Discriminatory Harassment-School and Classroom Practices (*formerly known as Discrimination and Harassment Complaint Form*), Second Reading
8. Approval of Revised Board Policy 222 – Tobacco/Nicotine (*formerly known as Tobacco*), Second Reading
9. Approval of Revised Board Policy 247 – Hazing, Second Reading  
Approval of Revised Board Policy 249 – Bullying/Cyberbullying, Second Reading

Pupil Services

Personnel

1. Approval of Revisions and Name Change - Board Policy 104 Nondiscrimination/Discriminatory Harassment-Employment Practices *(formerly known as Nondiscrimination in Employment Practices)*, Second Reading
2. Approval of Revisions and Name Change - Administrative Guideline 104AG1 Report Form for Complaints of Discrimination/ Discriminatory Harassment - Employment Practices *(formerly known as Report Form for Nondiscrimination in Employment Practices)*, Second Reading
3. Approval of Revisions and Name Change - Board Policy 323 Tobacco/Nicotine *(formerly known as Tobacco)*, Second Reading
4. Approval of the MOA extending the Health Savings Account Employer contribution for each year employees are enrolled in the plan

Property & Finance

1. Approval of 2019-20 Food Services Management Company RFP Award for food services to Aramark and the select custodial services to West Chester Area School District. The FSMC Contract may be renewed by mutual agreement for up to four additional one year periods.

**Other Reports**

Other Business

1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of February 1, 2019 to February 28, 2019
 

|                                                                      |               |
|----------------------------------------------------------------------|---------------|
| GENERAL FUND DISBURSEMENTS                                           | 14,118,877.13 |
| includes Technology,<br>Federal Programs and any Special State Funds |               |
| BILLS PAID                                                           | 14,118,877.13 |
| INVESTMENTS                                                          | 0.00          |

|                                     |                  |
|-------------------------------------|------------------|
| CAPITAL RESERVE FUND                | 78,967.62        |
| CAPITAL PROJECTS FUND               | 890,970.17       |
| SPECIAL REVENUE - Athletics         | 5,391.05         |
| TRUST FUNDS                         | 8,237.66         |
| CAFETERIA                           | 2,220.95         |
| STUDENT ACTIVITY FUND DISBURSEMENTS | 55,910.02        |
| TRUST AND AGENCY FUND DISBURSEMENTS | <u>15,381.81</u> |

|                     |                      |
|---------------------|----------------------|
| TOTAL DISBURSEMENTS | <u>15,175,956.41</u> |
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NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

- 2. Approval of the February 28, 2019 Financial Report
- 3. Approval of the Memorandum of Understanding between Octorara Area School District and West Chester Area School District to allow eligible WCASD high school students the opportunity to participate in the OASD Homeland Security, Law Enforcement, Firefighting, and Related Protective Services Program.

**On roll call vote to approve the above Consent Agenda Items, all members present voted "aye." Motion carried 9-0.**

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**Other Business**

**Approval of Resolution to Authorize the District Solicitor to terminate the Agreement between West Chester Area School District and E.R. Stuebner Construction, Inc. for Renovations and Additions at the East Goshen Elementary School**

**BOARD ACTION:** It was moved by Mr. Bevilacqua and seconded by Mr. Gallen to approve the Resolution to Authorize the District Solicitor to terminate the Agreement between West Chester Area School District and E.R. Stuebner Construction, Inc. for Renovations and Additions at the East Goshen Elementary School

WEST CHESTER AREA SCHOOL DISTRICT  
CHESTER COUNTY, PENNSYLVANIA

RESOLUTION

BACKGROUND

The purpose of this resolution is to comply with the requirements of the Pennsylvania Public School Code of 1949, as amended ("School Code") in order for the West Chester Area School District School Board ("School Board") to terminate, the agreement dated April 25, 2018 ("Contract"), between the West Chester Area School District ("School District") and E.R. Stuebner Construction, Inc. ("Contractor") for renovations and additions at the East Goshen Elementary School ("Project") located at 800 North Chester Road, West Chester, Pennsylvania 19380.

TERMS AND CONDITIONS

NOW, this 25th day of March, 2019, it is hereby resolved by the School Board for the West Chester Area School District as follows:

- 1. The Contract, at Section 14.2, permits the School District (designated as "Owner" in the Contract), to terminate the Contract for cause.

2. The School Board, through the School District administration, and in consultation with the architect employed by the School District for the Project, and the Solicitor, has determined that cause exists under the Contract for termination, and therefore approves the termination of the Contract with the Contractor for the Project.

3. The officers of the School Board, the School District administration, and the Solicitor are authorized and directed to take whatever action is necessary and appropriate pursuant to the Contract to terminate the Contractor for the Project.

4. Any and all actions taken by individuals acting on behalf of the School District prior to the date of this Resolution in furtherance of the termination of the Contract, and in furtherance of the School District's business in this regard, are hereby ratified and confirmed.

5. If any sentence, clause, action or part of this Resolution is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or part of this Resolution. It is hereby declared as the intent of the School District that this Resolution would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

6. All resolutions or parts of resolutions conflicting herewith are hereby repealed.

Adopted this 25<sup>th</sup> day of March, 2019.

ATTEST: WEST CHESTER AREA SCHOOL DISTRICT

\_\_\_\_\_  
Linda Cherashore  
Board Secretary

BY: \_\_\_\_\_  
Chris McCune, President

**On roll call vote, all members present voted "aye." Motion carried 9-0.**

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**Comments from Residents**

There were no comment from residents.

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Since March is National Women's History Month and February is Black History Month, Mr. McCune gave a brief history of the grandmother of the civil rights movement, Septima Ponsette Clark.

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**Adjournment:**



March 25, 2019

**BOARD ACTION:** On motion by Mr. Gallen seconded by Ms. Chester, the Board, on voice vote, agreed to adjourn at 7:58 p.m.

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Board Secretary